

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION TO THE CONTRACTS BETWEEN THE TOWN AND PACESETTER PERSONNEL, A-1-A EMPLOYMENT OF MIAMI, AND TEMPORARY PERSONNEL CONSULTANTS, INC. FOR TEMPORARY FIELD STAFF.

REPORT IN BRIEF: The Town Council awarded contracts to Pacesetter Personnel, A-1-A Employment of Miami, and Temporary Personnel Consultants, Inc. for temporary field personnel on an as needed basis by Resolution R-2004-249. The contract details hourly rates for several different classifications of field workers on an as needed basis. The initial contract period was one (1) year with options to extend the contract for two (2) additional one (1) year terms. The Town acted as lead agency for the SE Florida Cooperative Purchasing Group for this contract. The terms and conditions of the contract allow for an increase in the hourly rates if market conditions change. The attached requests result from CPI increases and State of Florida mandated increases to the minimum hourly wage rate. If approved, the extension would cover the period of November 4, 2006 through November 3, 2007 and would be the last extension available under these contracts. Contracts were extended in 2005 administratively as the Town's policy did not require Council action for extension of contracts at that time.

PREVIOUS ACTIONS: R-2004-249

CONCURRENCES: The SE Florida Cooperative Purchasing Group and the vendors all wish to extend the contracts.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: dependent on need.

Account Name: operating budget of using departments

Additional Comments: n/a

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Pacesetter Personnel letter dated July 28, 2006

A-1-A Employment of Miami letter dated August 28, 2006

Temporary Personnel Consultants, Inc. letter dated August 24, 2006

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION TO THE CONTRACTS BETWEEN THE TOWN AND PACESETTER PERSONNEL SERVICE, A-1-A EMPLOYMENT OF MIAMI, AND TEMPORARY PERSONNEL CONSULTANTS, INC. FOR TEMPORARY FIELD PERSONNEL.

WHEREAS, the Town Council previously awarded contracts to Pacesetter Personnel Service, A-1-A Employment of Miami, and Temporary Personnel Consultants, Inc. for temporary field personnel on an as needed basis by Resolution R-2004-249; and

WHEREAS, the contract anniversary date is November 3rd; and

WHEREAS, the terms and conditions of the contract allow for a one year extension by mutual agreement of the parties with price adjustments if market conditions change; and

WHEREAS, the Town and the contractor desire to extend the contract through November 3, 2007 with revised pricing as noted.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council approves the one year extension of the contracts with Pacesetter Personnel Service, A-1-A Employment of Miami, and Temporary Personnel Consultants, Inc. for temporary field personnel on an as needed basis with revised pricing as noted through November 3, 2007.

SECTION 2. The Town Council authorizes the expenditure from the operating budgets of the using departments.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

**CORPORATE OFFICE**

3050 Biscayne Boulevard
Suite 100
Miami, Florida 33137
Tel.: (305) 573-0333
Fax: (305) 573-0251

BROWARD OFFICE

3174 W. Commercial Boulevard
Tamarac, Florida 33309
Tel.: (954) 733-9533
Fax: (954) 733-1178

www.a1aemployment.com

August 28, 2006

Town of Davie
6591 Orange Drive
Davie, Florida 33314

Reference: Southeast Florida Co-op Purchasing Group

Dear Mr. Hyman:

This letter is to confirm our request to continue with the above reference contract, with the proposed attached price increases.

Thanks for your consideration and we look forward to a successful continued working relationship

Sincerely

Garrie J. Harris
Chief Operating Officer
A1A Employment of Miami
3050 Biscayne Blvd, suite 100
Miami, FL 33137
gharris@a1aemployment.com
Tel (305) 573-0333 (108)
Fax (305) 573-0251

Winners of the United States Department of Commerce, Minority Business development Agency
"2006 MINORITY FEMALE ENTREPRENEUR OF THE YEAR AND 2006 NATIONAL MINORITY SERVICE FIRM
OF YEAR".

New Pricing Temporary service field staff				
Custodian Janitor			\$10.64	
Maintenance Workers			\$11.50	
Park Aid			\$10.64	
Storekeeper			\$10.64	
New Pricing Service Office Workers				
Clerks/Receptionist			\$11.79	
Secretary			\$11.52	
Admin			\$13.02	
Legal Secretary			\$15.21	
Account clerk			\$13.40	
Accountant			\$20.25	
Cashier/customer svc rep			\$9.33	




July 28, 2006

Attn: Mr. Herb Hyman
Town of Davie
6591 Orange Drive
Davie, FL. 33314

Mr. Hyman,

Due to the two, state mandated minimum wage increases to \$6.40 per hour, we must ask for an adjustment in our bill rate to cover the additional costs of doing business. Our current bill rate with the Town of Davie is \$8.38 per hour. We would ask for an immediate increase to \$10.33 per hour, to cover our additional costs. Please respond in writing, whether this new rate will be acceptable. We look forward to continuing our long-standing relationship with the Town of Davie in providing qualified temporary labor.

Sincerely,



Mark Birenbaum
VP Sales



**Temporary Personnel
Consultants Inc.**

August 24, 2006

Attn: Mr. Herb Hyman – CPPB
Procurement Manager
Town of Davie
6591 Orange Drive
Davie, FL 33314

Dear Mr. Hyman:

Thanks for the opportunity to do business with the Southeast Florida Corporation Purchasing Group. We would like to exercise the first one year contract extension, but must ask for a rate increase, because of the January 2006 minimum wage increase (from \$6.15 to \$6.40). The bill rate will be increase from \$9.55 to \$9.92. This increase will cover the payroll as well as all related payroll costs.

If this meets your approval, please notify us in writing at your earliest convenience. Again, thanks for your business as we look forward to continue our long-standing relationship.

Sincerely,

Patrick Williams
C.E.O.